

STRATEGIC PLANNING AND RESOURCE MANAGEMENT (SPRM)
Letters of Support (LoS) and Letters of Commitment (LoC)
and MOU Flow Chart

External Organization Request for LoS/C
to Include With Their Proposal Application
for Funding

Program Staff Process Los/C
Request

Leadership
Approval

NO

Program Staff Communicate with
External Organization

YES

Program Staff Process LoS/C

SPRM Reviews and Finalizes the
LoS/C

SPRM Prepares and Submits the
Final LoS/C for to the Organization

Organization
includes LoS/C
in their
proposal

If the Organization Receives
Funding

Program Staff Collaborates with
the Organization to Develop an
MOU

SPRM Submits the final MOU for
Legal Sufficiency and the
Superintendent's Signature

Program Staff
Submits the
MOU to the
Organization