DONT GET LOCKED OUT

STUDENT PASSWORD RESETS SEPTEMBER 19!

For PGCPS Computers | Chromebooks | Google | Clever

REGISTER IN IDM BEFORE SEPT. 19

1. Go to IDM: http://idm.pgcps.org
2. Login with your current
User ID and password
3. Set up your challenge questions
CHOOSE A NEW PASSWORD
1. Login to IDM
2. My Account > Change Password
ON or AFTER
Sept. 20

PASSWORD RESET POLICIES ARE :
FORMAT

Passwords will be reset to the standard format
SCHOOL CODE (POTOM)+ LAST 4 STUDENT ID
(EXAMPLE = POTOM5932)

FORCED CHANGE

* After the reset, high school students will be required to change
their password at the next logon.

WINDOWS & MAC USERS :

1114 If this is your first time using IDM you will be prompted to register.

1. Go to http:s://idm.pgcps.org.
2. Log in using your current logon and password,
3. Select My Account and Change Password.
4. Enter your old password and then your new password (twice).

PLEASE REMEMBER THE FOLLOWING PASSWORD RULES
WHEN CREATING A NEW PASSWORD :

- Passwords must be changed every 90 days.

- Passwords must be at least 8 characters (do not use your name).

- Passwords cannot contain repeating characters (rr, ss, etc.).

- Passwords must contain at least 1 number (do not use 0 or 1).

- Passwords can't be reused within 180 days.

If you get an error
that means you did not follow the password rules specified above.
Please try a different password,